

Company Number: 471758

Blue Teapot Theatre Company
Annual Report and Financial Statements
for the year ended 31 December 2018

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Blue Teapot Theatre Company DIRECTORS AND OTHER INFORMATION

Directors	Sean Conneally Fiona Coffey Carol Browne Geraldine Lally Siobhan Ni Ghadhra Dean Kelly
Company Secretary	Sean Conneally
Company Number	471758
Charity Number	18643
Registered Office and Business Address	Munster Avenue, Galway.
Auditors	MK Brazil Chartered Accountants and Statutory Auditors O'Connell Court, 64 O'Connell Street, Waterford.
Bankers	Allied Irish Banks, p.l.c., Lynch's Castle, Shop Street, Galway.
Solicitors	Lewis C. Doyle & Co Solicitors, Augustine Court, St. Augustine Street, Galway.

Blue Teapot Theatre Company

DIRECTORS' REPORT

for the year ended 31 December 2018

The directors present their report and the audited financial statements for the year ended 31 December 2018.

Principal Activity and Review of the Business

The organisation is a charitable company Limited by Guarantee. The company does not have a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding one Euro (€1).

The charity was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Constitution and managed by the Board of Directors.

The charity has been granted charitable tax status under Section 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 18643 and is registered with the Charities Regulatory Authority, CRA 20071912.

The principal activities of the company are to benefit the community and advance education in the arts in the county of Galway as defined in the Arts Acts, 1951, 1973 and 2003 through the development and operation of a theatre company to promote inclusion, personal and social development of individuals with learning disabilities.

Annual Programme Delivery

Blue Teapot operates four programme strands each offering a pathway to a fully realised creative life for people with intellectual disabilities:

Blue Teapot Theatre Company: the only professional, intellectually disabled acting ensemble that trains and performs at the highest level, on the main stages of Ireland's major arts festivals.

Performing Arts School: an accredited provider of arts training with programmes leading to certification in QQI awards specifically for people with intellectual disabilities. Outreach programmes:

Bright Soul - a longstanding, multi-generational project that encourages arts participation in a fun and stimulating programme to adults with moderate intellectual disabilities, whom would find access to a quality arts experience more difficult and Sparkle - a young ensemble drama programme for teenagers with intellectual disabilities.

In 2018, Blue Teapot delivered training and artistic practise to 44 individuals across 4 programme strands which subjects in: Drama, Creative Writing, Singing, Dance, Physical Theatre, Storytelling, Film Studies & Short Film Creation, Drawing, Art and Costume Design, Photography, Event Participation, Communications, Puppetry, Circuit Training at Train Station Gym, Adult Literacy at Galway Adult Basic Education, regular visits to Galway City cultural events.

2018 Key Creative Activities And Events

TWO THEATRE PRODUCTIONS in 2018

DANCING AT LUGHNASA by Brian Friel
Town Hall Theatre Galway 24th - 26th May 2018

Directed by Petal Pilley, this main stage production comprised of an integrated cast of actors without disability but with the notable role of Rose Mundy played by an actor with Down's syndrome. This authentic casting deepened audiences' experience of a much-loved classic and as such this project was awarded funding by Arts Council of Ireland Arts Participation Desk. This proposal clearly demonstrated key objectives in the Arts Council Strategy 2016 - 2025 (objectives 1 & 7) by putting artists' career progression at the centre of what we do, supporting their professional ambitions.

April/May: Having started preparations in late 2017, springtime saw rehearsals and ultimately the production of five performances at the Town Hall Theatre main stage. The opening night was held in the presence of Guest of Honour, Ireland's First Lady Sabina Higgins on an official Presidential engagement. Each performance played to near capacity houses (total approx. patrons being 1,500) and earned our highest net box office income to date of €13,296 proving a critical and commercial success

OLIVER TWISTS

Blue Teapot Theatre, Galway - 3rd - 15 December 2018.

October to December: Our commitment to theatre continued with another stage production, performed in our own theatre, which occupied the winter schedule - a festive version of the classic Victorian novel by Charles Dickens, adapted and directed by Rod Goodall. The cast featured seventeen performers from Blue Teapot Theatre Company actors, students from our Performing Arts School and Rod Goodall. Eight performances, including daytime shows, sold out in advance of opening night and earned net box office sales of €4,462. The show rounded off a very successful year of stage and screen work, promoting Blue Teapot Theatre Company to established and new audiences in Galway and world-wide.

Blue Teapot Theatre Company

DIRECTORS' REPORT

for the year ended 31 December 2018

NEW INITIATIVE- THE BLANK PAGE

In 2017, Artistic Director Petal Pilley became aware that some company artists wanted to develop as writers. From this, a pilot project was initiated to meet this creative desire, facilitated by playwright Eileen Gibbons, with developmental workshops and crafting of stories. Throughout 2018, Eileen Gibbons committed to working with a smaller group of four who displayed an aptitude for writing. This process led to one individual chosen to pursue a goal of writing for theatre. The ambition is to stage a world premiere theatre production in 2020, written by a person with an intellectual disability (ID) and performed by Blue Teapot's actors.

EUROPEAN REACH - CROSSING THE LINE

Blue Teapot's project for Galway European Capital of Culture 2020

Throughout January to March, we worked on submission of a comprehensive Project Development Plan to Galway 2020. This outlined all artistic, production, logistical and strategic elements of Crossing The Line Festival respectively. Subsequent changes within the Galway 2020 organisation meant our project delivery stalled and did not progress further as anticipated in 2018.

OUTREACH PROGRAMMES

BRIGHT SOUL- a longstanding, multi-generational project that encourages arts participation in a fun and stimulating programme and SPARKLE - a drama programme for teenagers with intellectual disabilities which is now flourishing in to a future Young Ensemble, an artistically led engagement. Both projects run in spring/autumn terms consisting of ten weeks each term with former Artistic Director of Baboro International Children's Festival Lali Morris tutoring Sparkle and James O'Riordan at the helm of Bright Soul. In 2018, Creative Ireland awarded Sparkle project with a grant of €5,000 towards development of the programme - with Sparkle being the perfect stepping stone in to Blue Teapot's Performing Arts School and often times, Bright Soul. Both projects are aided by the invaluable support of fantastic volunteer inputs.

SANCTUARY (feature film)

2018 opened with the UK cinema release of Sanctuary to critical acclaim in UK's mainstream media, earning four & five-star review from esteemed critics such as Mark Kermode BBC, The Guardian - "A really, really impressive piece of work", London Evening Standard - 'One of the best films of the year -5 /5 stars' and Sight & Sound -British Film Institute film of the week: "Sanctuary rejects disability stereotypes and sermons. It has a powerful message -about casting".

Featuring Blue Teapot's actors, Sanctuary is one of only a handful of feature films that exist in the world to date that features intellectually disabled actors as the principle characters. Co-funded by Screen Ireland/BAI/RTE, the film is based on the original stage play by Christian O'Reilly commissioned by Blue Teapot in 2012. The film continues to be screened at film festivals and TV networks globally.

March 2018: Actor Patrick Becker was invited to appear on national TV stations RTE ONE & RTE 2 to read the weather forecasts on 21st March in mark of World Down's Syndrome Day. His appearance was extremely well received, and topped a 'most viewed' on RTE Player.

GOVERNANCE

The Board's corporate governance is in compliance of The Governance Code for Community, Voluntary and Charitable Organisations whereby company policies, rules of engagements, sub committees and working practices are formally approved. www.governancecode.ie

2018 Funders, Fundraising Events & Donors

Our gratitude goes to all funders & donors who enabled our service provision throughout 2018 in particular major funding partners Brothers of Charity Services Ireland (Galway), Ability West and Galway Roscommon Education and Training Board.

Arts programming was significantly boosted with a Project Award from the Arts Council of Ireland (awarded 2017 for 2018). As part of Arts Participation, we were granted €52,395 for a major theatre production - Dancing At Lughnasa. Also supporting arts activities was a small grant of €2,670 from the National Lottery via HSE West Community Healthcare Organisation Area 2.

Two departments within Galway City Council supported our service provision in 2018. The Arts Office contributed funding towards theatre projects, while the Local Community Development Committee contributed capital funding of €3,667 for premises upgrades - the refurbishment of kitchen facilities and purchase of energy efficient appliance. We also received a small increase in our annual funding from Galway County Council.

Blue Teapot Theatre Company DIRECTORS' REPORT

for the year ended 31 December 2018

Blue Teapot Fundraisers : the annual Christmas Swim (December 2017) brought in €4,529 which was received in January- March 2018 raised primarily and directly by company members and their connections. Net profits raised from a Gala Fundraiser in 2017 remains ring-fenced for the 'Blue Brick' campaign. €20,220 rests in a separate deposit account as part of restricted fund for the exclusive purpose of securing or buying a permanent home for Blue Teapot Theatre Company in the future.

Without all our valued funders and donors' supports, Blue Teapot's great achievements and successes in 2018 could not have happened.

Financial Results

The (deficit)/surplus for the year after providing for depreciation amounted to € (514) (2017 - €23,839).

At the end of the year, the company has assets of €87,352 (2017 - €82,670) and liabilities of €19,424 (2017 - €14,228). The net assets of the company have decreased by € (514).

Directors and Secretary

The directors who served throughout the year, except as noted, were as follows:

Sean Conneally
Fiona Coffey
Carol Browne
Geraldine Lally
Siobhan Ni Ghadhra
Dean Kelly

The secretary who served throughout the year was Sean Conneally.

In accordance with the Constitution, one third of the directors are required to retire by rotation. Carol Browne and Geraldine Lally retire by rotation and, being eligible, offers themselves for re-election.

Blue Teapot's reserve policy

Blue Teapot has a reserve policy which is reviewed on an annual basis.

Auditors

The auditors, MK Brazil, (Chartered Accountants and Statutory Auditors) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

Statement on Relevant Audit Information

So far as the directors are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

Accounting Records

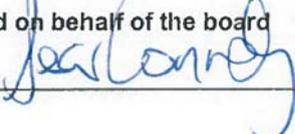
To ensure that adequate accounting records are kept in accordance with sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's registered office at Munster Avenue, Galway.

Signed on behalf of the board

Director

Date

Signature



Director

Date:



Blue Teapot Theatre Company DIRECTORS' RESPONSIBILITIES STATEMENT

for the year ended 31 December 2018

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

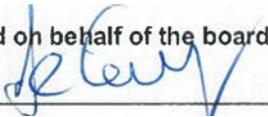
Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy and enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are *also* responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board



Director: [Signature]

Date: [Signature]



Director: [Signature]

Date: [Signature]

INDEPENDENT AUDITOR'S REPORT

to the Members of Blue Teapot Theatre Company

Report on the audit of the financial statements

Opinion

We have audited the financial statements of Blue Teapot Theatre Company ('the company') for the year ended 31 December 2018 which comprise the Income and Expenditure Account, the Balance Sheet, the Reconciliation of Members' Funds and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2018 and of its deficit for the year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 4 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT

to the Members of Blue Teapot Theatre Company

Respective responsibilities

Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to the going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 10, which is to be read as an integral part of our report.

The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

J yFCA,
for and on behalf of
MKBRAZIL

Chartered Accountants and Statutory Auditors
O'Connell Court,
64 O'Connell Street,
Waterford.

Date: 29 July 2019.

APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT

Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Blue Teapot Theatre Company

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 December 2018

	Notes	2018 €	2017 €
Income		305,136	269,572
Expenditure		(305,651)	<u>(245,733)</u>
(Deficit)/surplus before interest		- (515)	23,839
Interest receivable and similar income		1	
(Deficit)/surplus for the year	5	<u>(514)</u>	<u>23,839</u>
Total comprehensive income		<u>(514)</u>	<u>23,839</u>

Blue Teapot Theatre Company

BALANCE SHEET

as at 31 December 2018

	Notes	2018 €	2017 €
Fixed Assets			
Tangible assets	7	2,097	919
Current Assets			
Cash and cash equivalents		85,255	81,751
Creditors: Amounts falling due within one year	8	(18,965)	(13,309)
Net Current Assets		66,290	68,442
Total Assets less Current Liabilities			
Amounts falling due after more than one year	9	68,387 (459)	69,361 (919)
Net Assets		67,928	68,442
Reserves			
Capital reserves and funds	11	20,221	20,221
Income and expenditure account		47,707	48,221
Members' Funds		67,928	68,442

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved and signed on its behalf by:

K. A. M.

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Blue Teapot Theatre Company

RECONCILIATION OF MEMBERS' FUNDS

as at 31 December 2018

	Retained surplus	Restricted Funds	Total
	€	€	€
At 1 January 2017	44,603		44,603
Surplus for the year	23,839		23,839
Other movements in Members' Funds	(20,221)	20,221	
At 31 December 2017	48,221	20,221	48,221
Deficit for the year	(514)		(514)
At 31 December 2018	47,707	20,221	67,928

Blue Teapot Theatre Company

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2018

1. GENERAL INFORMATION

Blue Teapot Theatre Company is a company limited by guarantee incorporated in the Republic of Ireland. Munster Avenue, Galway is the registered office of the company which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

2. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements

Statement of compliance

The financial statements of the company for the year ended 31 December 2018 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council.

Cash flow statement

The company has availed of the exemption in FRS 102 Section 1A from the requirement to prepare a Cash Flow Statement because it is classified as a small company

Income

Income from operating activities in furtherance of the company's objectives comprises of fundraising, donations, grants, box office received and grants received from Brothers of Charity Services Ireland - Galway Region.

Related parties

For the purposes of these financial statements a party is considered to be related to the company if:

- the party has the ability, directly or indirectly, through one or more intermediaries to control the company or exercise significant influence over the company in making financial and operating policy decisions or has joint control over the company;
- the company and the party are subject to common control;
- the party is an associate of the company or forms part of a joint venture with the company;
- the party is a member of key management personnel of the company or the company's parent, or a close family member of such as an individual, or is an entity under the control, joint control or significant influence of such individuals;
- the party is a close family member of a party referred to above or is an entity under the control or significant influence of such individuals; or
- the party is a post-employment benefit plan which is for the benefit of employees of the company or of any entity that is a related party of the company.

Close family members of an individual are those family members who may be expected to influence, or be influenced by, that individual in their dealings with the company.

Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at a market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of the provision required are recognised in the profit and loss.

Blue Teapot Theatre Company

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2018

Trade and other creditors

Creditors and accruals are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	33.33% Straight Line
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The company's policy is to review the remaining useful economic lives and residual values of property, plant and equipment on an on-going basis and to adjust the depreciation charge to reflect the remaining estimated useful economic life and residual value.

Fully depreciated property, plant & equipment are retained in the cost of property, plant & equipment and related accumulated depreciation until they are removed from service. In the case of disposals, assets and related depreciation are removed from the financial statements and the net amount, less proceeds from disposal, is charged or credited to the profit and loss account.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the Balance Sheet bank overdrafts are shown within Creditors.

Employee benefits

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

Taxation

No charge to current taxation arises as the charity has been granted charity status under Section 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 18643.

Government grants

Capital grants received and receivable are treated as deferred income and amortised to the Income and Expenditure Account annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the Income and Expenditure Account when received.

Foreign currencies

The accounts are expressed in Euro (€).

Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the Balance Sheet date. Non-monetary items that are measured in terms of historical cost in a foreign currency are translated at the rates of exchange ruling at the date of the transaction. Non-monetary items that are measured at fair value in a foreign currency are translated using the exchange rates at the date when the fair value was determined. The resulting exchange differences are dealt with in the Income and Expenditure Account.

Reserves Policy

The reasons why BTTC needs reserves:

- In the event of having to make redundancy payments to BTTC staff
- Shortfall in expected annual income
- 3 months running costs for BTTC
- Breakdown of BTTC agent agreement with Brothers of Charity
- Funding for long term aim of the company of the purchase of its own permanent home
- Landlord does not renew rental agreement
- Replace assets in company

- The Board will take steps to increase the reserves each year in line with requirements.

-The Board will monitor and review the policy on an annual basis through the Finance Sub Committee.

Blue Teapot Theatre Company

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2018

3. GOING CONCERN

The company is economically dependent on the Brothers of Charity Services Ireland - Galway Region for funding. This funding will be continued for the coming year and accordingly the financial statements have been prepared on a going concern basis.

4. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to prepare and submit tax returns to the Revenue and to assist with the preparation of the financial statements.

5. OPERATING (DEFICIT)/SURPLUS	2018	2017
	€	€
Operating (deficit)/surplus is stated after charging/(crediting):		
Depreciation of tangible fixed assets	1,279	460
Amortisation of Government grants	(460)	(460)
	—————	—————

6. EMPLOYEES

The average monthly number of employees during the year was 4 (2017 - 3).

	2018	2017
	Number	Number
Administration	4	3
	—————	—————

7. TANGIBLE FIXED ASSETS

	Fixtures, fittings and equipment	Total
	€	€
Cost or Valuation		
At 1 January 2018	1,379	1,379
Additions	2,457	2,457
		—————
At 31 December 2018	3,836	3,836
		— —
Depreciation		
At 1 January 2018	460	460
Charge for the year	1,279	1,279
		—————
At 31 December 2018	1,739	1,739
		— —
Net book value		
At 31 December 2018	2,097	2,097
		—————
At 31 December 2017	919	919

8. CREDITORS	2018	2017
	€	€
Amounts falling due within one year		
Amounts owed to credit institutions		
Bank overdrafts	1,266	442
Trade creditors	4,787	
Taxation	6,377	5,384
Other creditors	967	2,118
Accruals	3,280	5,365
Deferred Income (2020 grant for MOU)	2,288	
	18,965	13,309
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Blue Teapot Theatre Company

NOTES TO THE FINANCIAL STATEMENTS

continued

for the year ended 31 December 2018

9.	CREDITORS	2018	2017
	Amounts falling due after more than one year	€	€
	Government grants	<u>459</u>	<u>919</u>

10. STATUS

The company is limited by guarantee and does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding €1.

11. RESERVES

Restricted Funds

The Company held a charity fundraiser on 31st March 2017. The net funds raised after expenditure incurred was €20,221 as at 31st December 2018. This money is now held in a designated deposit account and is included in "Cash and Cash Equivalents" on the balance sheet. The purpose of the fundraising is to fund a new permanent base for the company's headquarters.

12. CAPITAL COMMITMENTS

There were no capital commitments at the year ended 31 December 2018.

13. RELATED PARTY TRANSACTIONS

The Brothers of Charity Services Ireland - Galway Region established the Blue Teapot Theatre Company to benefit the community and advance education in the arts in the county of Galway as defined in the Arts Acts 1951, 1973 and 2003 through the development and operation of a Theatre Company to promote inclusion, personal and social development of individuals with learning disabilities.

Three employees of the Brothers of Charity Services Ireland - Galway Region are currently members of the Blue Teapot Theatre Company whose members currently total eight people. Two of these employees are directors of the Blue Teapot Theatre Company whose directors currently total six directors. One of these employees is company secretary to the Blue Teapot Theatre Company. Another Brother of Charity Services Ireland - Galway Region employee acts as the de-facto chief executive of the Blue Teapot Theatre Company.

14. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the company since the year end.

15. DIRECTORS INTERESTS AND TRANSACTIONS

None of the directors had a beneficial interest in any material contract to which the company was a party to during the year.

The directors act in a voluntary capacity. No remuneration is given for their services on that basis.

16. APPROVAL OF FINANCIAL STATEMENTS

The financial statements were approved and authorised for issue by the board of directors on 3rd July 2019.

