

Company Number: 471758

Blue Teapot Theatre Company  
Annual Report and Financial Statements  
for the financial year ended 31 December 2019

**Blue Teapot Theatre Company**  
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## Blue Teapot Theatre Company

### DIRECTORS AND OTHER INFORMATION

<b>Directors</b>	Sean Conneally Fiona Coffey Carol Browne Geraldine Lally Siobhan Ni Ghadhra Dean Kelly
<b>Company Secretary</b>	Sean Conneally
<b>Company Number</b>	471758
<b>Charity Number</b>	<b>18643</b>
<b>Registered Office and Business Address</b>	Munster Avenue, Galway.
<b>Auditors</b>	MK Brazil Chartered Accountants <i>and</i> Statutory Auditors O'Connell Court, 64 O'Connell Street, Waterford.
<b>Bankers</b>	Allied Irish Banks, p.l.c., Lynch's Castle, Shop Street, Galway.
<b>Solicitors</b>	Lewis C. Doyle & Co Solicitors, Augustine Court, St. Augustine Street, Galway.

# Blue Teapot Theatre Company

## DIRECTORS' REPORT

for the financial year ended 31 December 2019

The directors present their report and the audited financial statements for the financial year ended 31 December 2019.

### Principal Activity and Review of the Business

The organisation is a charitable company Limited by Guarantee. The company does not have a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding one Euro (€1).

The charity was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Constitution and managed by the Board of Directors.

The charity has been granted charitable tax status under Section 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 18643 and is registered with the Charities Regulatory Authority, CRA 20071912.

The principal activities of the company are to benefit the community and advance education in the arts in the county of Galway as defined in the Arts Acts, 1951, 1973 and 2003 through the development and operation of a theatre company to promote inclusion, personal and social development of individuals with learning disabilities.

### Annual Programme Delivery

Blue Teapot is a multi-award winning Theatre Company, Performing Arts School & Outreach programme for people with intellectual disabilities at the forefront of arts & disability in Ireland. The company operates four programme strands each offering a pathway to a fully realised creative life for people with intellectual disabilities:

Blue Teapot Theatre Company: the only professional, intellectually disabled acting ensemble that trains and performs at the highest level, on the main stages of Ireland's major arts festivals.

Performing Arts School: an accredited provider of arts training with programmes leading to certification in QQI awards specifically for people with intellectual disabilities. Outreach programmes:

Bright Soul a long-standing, multi-generational project that encourages arts participation in a fun and stimulating programme to adults with moderate intellectual disabilities, whom would find access to a quality arts experience more difficult and Sparkle - a young ensemble drama programme for teenagers with intellectual disabilities.

Blue Teapot delivered training and artistic practise to 44 individuals across 4 programme strands which subjects in: Drama, Singing, Dance, Film Studies & Short Animation Film Creation, Creative Writing, Drawing, Art and Costume Design, Event Participation, Communications, Pupperty, Fitness at Train Station Gym, Adult Literacy at Galway Adult Basic Education, regular visits to Galway cultural events.

In 2019, there were two main focuses for Blue Teapot; Advancement of Crossing The Line Festival as part of Galway's European Capital of Culture 2020 in tandem with a pan European partnership of the same name, and strategic growth of the Performing Arts School.

### European Reach - Crossing the Line Festival

Blue Teapot's project for Galway European Capital of Culture 2020

Outward travel in to Europe took place early in the year to visit partner companies in Roubaix, France & Rotterdam, Netherlands to see creative work, vital for the curation and production management of Crossing The Line Festival programme.

In June, funding was confirmed of Creative Europe funding for a small co-operation project Trasna Na Line involving Blue Teapot and four of our Crossing The Line European partners; participating companies being Moomsteatern (Sweden), Compagnie de L'Oiseau-Mouche (France), Theater Babel (Netherlands) and Teatr 21 (Poland). Autumn saw company personnel take 2 separate trips to Warsaw, Poland for Partner Meetings followed in November by the first Artist Workshops and Dissemination Events.

On 3rd December 2019, we officially launched Crossing The Line Festival programme, our most ambitious project to date; a Pan-European Theatre Festival of outstanding work made by European artists with intellectual disabilities as part of Galway 2020 European Capital of Culture, to be held 20th 23rd May 2020.

### Performing Arts School

In spring 2019, a representative of a philanthropic trust with a keen interest in education visited Blue Teapot and invited us to make an application for funding. Our application was successful and enabled us to meet a strategic aim much sooner than anticipated. An aspect of the Performing Arts School expansion was to create two specific posts, a dedicated manager who could focus solely on the development of the school and a classroom assistant who would also take on the administration of outreach projects. The funding also secured much needed additional space for the school and we were very fortunate to attain premises opposite our main premises in November 2019.

From Page to Stage, New Play Development' Into the Dark Woods'.

Blue Teapot artist Charlene Kelly, playwright of Into the Dark Woods, continued to write and develop her play with dramaturgical support. Collaboration with Ireland's National Theatre, the Abbey was provided through a script development grant and invitation to perform on The Peacock stage in June 2020. In May, we took to the workshop floor to explore the play so far it was a powerful experience for Charlene as a first time playwright as well as the

# Blue Teapot Theatre Company

## DIRECTORS' REPORT

for the financial year ended 31 December 2019

actors. Into the Dark Woods was rigorously worked and themes were explored for further development.

### Governance

Since 2017, the Board's corporate governance has been in compliance of The Governance Code for Community, Voluntary and Charitable Organisations whereby company policies, rules of engagements, sub committees and working practices are formally approved ([www.governancecode.ie](http://www.governancecode.ie)). In 2019, we began the process of working through the newer, mandatory Charities Governance Code (in preparation for 2020) for the Charities Regulatory (Ireland).

By year end, we had reached a core staff of 6 part-time employees with a further post to start in January 2020. This growth gave much needed physical space and staff supports, essential to continued delivery of high quality training to a greater number of students and inspirational theatre to national and international audiences.

### 2019 Funders, Fundraising Events & Donors

Our gratitude goes to all funders & donors who enabled our service provision throughout 2019 in particular major funding partners Brothers of Charity Services Ireland (Galway), Ability West and Galway Roscommon Education and Training Board.

Arts programming was significantly boosted with an Arts Grant Award from the Arts Council of Ireland (awarded in 2019 for 2020). As part of Arts Participation, we were granted €50,000 for a new theatre production Into The Dark Woods to world premiere for Crossing The Line Festival in May 2020 for Galway European Capital of Culture 2020.

Also supporting arts programme activities in 2019: grant of €4,200 from the National Lottery via HSE West Community Healthcare Organisation Area 2.

Two departments within Galway City Council supported our artistic practise and day service provision in 2019. The Arts Office contributed €5,000 funding towards theatre projects, while the Local Community Development Committee contributed capital funding of €2,800 for premises upgrades; refurbishment of two bathrooms.

Blue Teapot Fundraisers: the annual Christmas Swim (December 2018) brought in €4,100.30 raised primarily by company members. We were also the sole beneficiary of a fundraising event held on March 21st for World Down Syndrome Day by management and clients of Train Station Gym, Galway who raised €1,000 during the day's fitness classes. Net profits raised from a Gala Fundraiser in 2017 remains ring-fenced for the 'Blue Brick' campaign.

€20,222 rests in a separate deposit account as part of restricted fund for the exclusive purpose of securing or buying a permanent home for Blue Teapot Theatre Company in the future.

2019 was a significant year of build-up & anticipation for an extraordinary year ahead with Galway European Capital of Culture 2020. Without all our valued funders and donors' supports, our achievements in 2019 could not have happened.

### Financial Results

The deficit for the financial year after providing for depreciation amounted to €(10,833) (2018 - €(514)).

At the end of the financial year, the company has assets of €174,451 (2018 - €87,352) and liabilities of €80,277 (2018 - €19,424). The net assets of the company have increased by €26,246.

### Directors and Secretary

The directors who served throughout the financial year were as follows:

Sean Conneally  
Fiona Coffey  
Carol Browne  
Geraldine Lally  
Siobhan Ni Ghadhra  
Dean Kelly

The secretary who served throughout the financial year was Sean Conneally.

In accordance with the Constitution, one third of the directors are required to retire by rotation. Dean Kelly and Sean Conneally were rotated at the AGM held on 11th September 2019. Fiona Coffey proposed they be reinstated, both accepted. Carol Browne seconded.

### Post Balance Sheet Events

Other than as described in the Principal Risks and Uncertainties section in relation to COVID-19, there were no significant events between the Balance Sheet date and the date of signing of the financial statements, affecting the company, which require adjustment to or disclosure in the financial statements

### Auditors

The auditors, MK Brazil, (Chartered Accountants and Statutory Auditors) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

# Blue Teapot Theatre Company

## DIRECTORS' REPORT

for the financial year ended 31 December 2019

### Principal Risks and Uncertainties

Due to the effects of Covid 19 the directors have acknowledged the potential impact on the company and have taken steps to mitigate these effects on the organisation.

The directors have reviewed the Budget for the year 2020 and looked at all of the different sources of income and the potential impact Covid -19 will have on its companies operations.

Core funding comes from Brothers of Charity Services Ireland (Galway) and this has been committed for the year so the company can confirm its ability to continue on a going concern basis.

Loss of earned Income due to Covid-19

Some grant funding opportunities have been cancelled or suspended such as HSE National Lottery funding, Galway City Council Marketing Promotion Fund. The effect of these funding opportunities being lost result in less activity for Blue Teapot as they are normally arts delivery driven.

Fundraising opportunities during the year have been severely impacted. However, the Company expect the annual Christmas Swim fundraiser to go ahead as normal in December.

In the year 2020, Blue Teapot expected this to be a significant year for fundraising, as a result of involvement in Galway European Capital of Culture and also been nominated as Galway West End Traders 'Charity of the Year'. This potentially would have helped fund future artistic projects .

Bright Soul /Sparkle Outreach projects - Membership fees were paid for the spring terms which had to be deferred, due to Covid-19 government lock-down, and will now be carried into Autumn If possible. This will result in a reduction of Membership income in 2020.

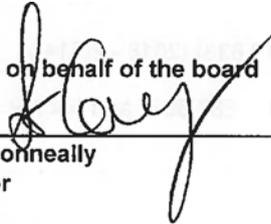
### Statement on Relevant Audit Information

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

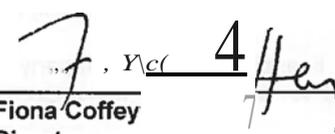
### Accounting Records

To ensure that adequate accounting records are kept in accordance with sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's registered office at Munster Avenue, Galway.

Signed on behalf of the board

  
Sean Conneally  
Director

8 July 2020

  
Fiona Coffey  
Director

8 July 2020

# Blue Teapot Theatre Company

## DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2019

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

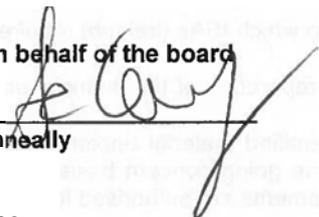
Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board

  
Sean Conneally  
Director

8 July 2020

Director

8 July 2020

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Blue Teapot Theatre Company**

### **Report on the audit of the financial statements**

#### **Opinion**

We have audited the financial statements of Blue Teapot Theatre Company ('the company') for the financial year ended 31 December 2019 which comprise the Profit and Loss Account, the Balance Sheet, the Reconciliation of Members' Funds and the related notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2019 and of its loss for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the Provisions Available for Audits of Small Entities, in the circumstances set out in note 4 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other Information**

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2014**

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- in our opinion, the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. The financial statements are in agreement with the accounting records.

#### **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Blue Teapot Theatre Company**

### **Respective responsibilities**

#### **Responsibilities of directors for the financial statements**

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 10, which is to be read as an integral part of our report.

#### **The purpose of our audit work and to whom we owe our responsibilities**

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

**Dorey** FC A,

**for and on behalf of  
MK BRAZIL**

Chartered Accountants and Statutory Auditors  
O'Connell Court,  
64 O'Connell Street,  
Waterford.

17 July 2020

## **APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT**

### **Further information regarding the scope of our responsibilities as auditor**

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## Blue Teapot Theatre Company

### PROFIT AND LOSS ACCOUNT

for the financial year ended 31 December 2019

	Notes	2019 €	2018 €
<b>Turnover</b>		<b>286,270</b>	304,676
<b>Gross profit</b>		<b>286,270</b>	304,676
Administrative expenses		(297,564)	(305,651)
Other operating income		460	460
<b>Operating loss</b>	<b>5</b>	<b>(10,834)</b>	(515)
Interest receivable and similar income		1	
<b>Loss before taxation</b>		<b>(10,833)</b>	(514)
Tax on loss			
<b>Loss for the financial year</b>	<b>11</b>	<b>(10,833)</b>	(514)
<b>Total comprehensive income</b>		<b>(10,833)</b>	(514)

# Blue Teapot Theatre Company

## BALANCE SHEET

as at 31 December 2019

	Notes	2019 €	2018 €
<b>Fixed Assets</b>			
Tangible assets	7	1,219	2,097
<b>Current Assets</b>			
Debtors	8	14,830	
Cash and cash equivalents		158,402	85,255
		--	
		173,232	85,255
<b>Creditors: Amounts falling due within one year</b>	9	(80,277)	(18,965)
		--	
<b>Net Current Assets</b>		92,955	66,290
		--	
<b>Total Assets less Current Liabilities</b>		94,174	68,387
Amounts falling due after more than one year			(459)
<b>Net Assets</b>		94,174	67,928
<b>Reserves</b>			
Capital reserves and funds	11	57,300	20,221
Profit and Loss Account		36,874	47,707
<b>Members' Funds</b>		94,174	67,928

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the board on 8 July 2020 and signed on its behalf by \_\_\_\_\_

Sean Conneally  
Director

Fiona Coffey  
Director

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## Blue Teapot Theatre Company

### RECONCILIATION OF MEMBERS' FUNDS

as at 31 December 2019

	Retained surplus €	Restricted Buildings Funds €	Restricted Performing Arts Funds €	Total €
<b>At 1 January 2018</b>	<b>48,221</b>	20,221		68,442
Deficit for the financial year	<b>(514)</b>			<b>(514)</b>
<b>At 31 December 2018</b>	47,707	20,221		67,928
Deficit for the financial year	(10,833)			(10,833)
Other movements in Members' Funds			37,079	37,079
<b>At 31 December 2019</b>	<b>36,874</b>	<b>20,221</b>	<b>37,079</b>	<b>94,174</b>

# Blue Teapot Theatre Company

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2019

### 1. GENERAL INFORMATION

Blue Teapot Theatre Company is a company limited by guarantee incorporated in the Republic of Ireland. Munster Avenue, Galway is the registered office of the company which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the year ended 31 December 2019 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

#### Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council.

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014 and Section 1A of FRS 102.

#### Income

Income from operating activities in furtherance of the company's objectives comprises of fundraising, donations, grants, box office received and grants received from Brothers of Charity Services Ireland - Galway Region.

#### Related parties

For the purposes of these financial statements a party is considered to be related to the company if:

- the party has the ability, directly or indirectly, through one or more intermediaries to control the company or exercise significant influence over the company in making financial and operating policy decisions or has joint control over the company;
- the company and the party are subject to common control;
- the party is an associate of the company or forms part of a joint venture with the company
- the party is a member of key management personnel of the company or the company's parent, or a close family member of such as an individual, or is an entity under the control, joint control or significant influence of such individuals;
- the party is a close family member of a party referred to above or is an entity under the control or significant influence of such individuals; or
- the party is a post-employment benefit plan which is for the benefit of employees of the company or of any entity that is a related party of the company

Close family members of an individual are those family members who may be expected to influence, or be influenced by, that individual in their dealings with the company

#### Trade and other creditors

Creditors and accruals are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

# Blue Teapot Theatre Company

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

### Reserves policy

The reasons why BTTC needs reserves:

- In the event of having to make redundancy payments to BTTC staff
  - Shortfall in expected annual income
  - 3 months running costs for BTTC
  - Breakdown of BTTC agent agreement with Brothers of Charity
  - Funding for long term aim of the company of the purchase of its own permanent home
  - Landlord does not renew rental agreement
  - Replace assets in company

- The Board will take steps to increase the reserves each year in line with requirements.

-The Board will monitor and review the policy on an annual basis through the Finance Sub Committee.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	33.33% Straight Line
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The company's policy is to review the remaining useful economic lives and residual values of property, plant and equipment on an on-going basis and to adjust the depreciation charge to reflect the remaining estimated useful economic life and residual value.

Fully depreciated property, plant & equipment are retained in the cost of property, plant & equipment and related accumulated depreciation until they are removed from service. In the case of disposals, assets and related depreciation are removed from the financial statements and the net amount, less proceeds from disposal, is charged or credited to the profit and loss account.

### Trade and other debtors

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at a market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of the provision required are recognised in the profit and loss.

### Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the Balance Sheet bank overdrafts are shown within Creditors.

### Employee benefits

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

### Taxation

No charge to current taxation arises as the charity has been granted charity status under Section 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY18643.

### Government grants

Capital grants received and receivable are treated as deferred income and amortised to the Profit and Loss Account annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the Profit and Loss Account when received.

**Blue Teapot Theatre Company**  
**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2019

**Foreign currencies**

The accounts are expressed in Euro (€).

Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the Balance Sheet date. Non-monetary items that are measured in terms of historical cost in a foreign currency are translated at the rates of exchange ruling at the date of the transaction. Non-monetary items that are measured at fair value in a foreign currency are translated using the exchange rates at the date when the fair value was determined. The resulting exchange differences are dealt with in the Profit and Loss Account.

**3. GOING CONCERN**

The company is economically dependent on the Brothers of Charity Services Ireland - Galway Region for funding. This funding will be continued for the coming year and accordingly the financial statements have been prepared on a going concern basis.

**4. PROVISIONS AVAILABLE FOR AUDITS OF SMALL ENTITIES**

In common with many other businesses of our size and nature, we use our auditors to prepare and submit tax returns to the Revenue and to assist with the preparation of the financial statements.

**5. OPERATING DEFICIT**

	2019	2018
	€	€
<b>Operating deficit is stated after charging/(crediting:)</b>		
Depreciation of tangible fixed assets	1,596	1,279
Amortisation of Government grants	(460)	(460)
	<u>1,136</u>	<u>819</u>

**6. EMPLOYEES**

The average monthly number of employees, including directors, during the financial year was 4, (2018 - 4).

**7. TANGIBLE FIXED ASSETS**

	Fixtures, fittings and equipment	Total
	€	€
<b>Cost or Valuation</b>		
At 1 January 2019	3,836	3,836
Additions	599	599
		<u>4,435</u>
At 31 December 2019	4,435	4,435
<b>Depreciation</b>		
At 1 January 2019	1,739	1,739
Charge for the financial year	1,477	1,477
		<u>3,216</u>
At 31 December 2019	3,216	3,216
<b>Net book value</b>		
At 31 December 2019	1,219	1,219
At 31 December 2018	2,097	2,097

**8. DEBTORS**

	2019	2018
	€	€
Other debtors	12,747	
Prepayments	2,083	
	<u>14,830</u>	

# Blue Teapot Theatre Company

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2019

9. CREDITORS	2019	2018
Amounts falling due within one year	€	€
Amounts owed to credit institutions		
Bank overdrafts	3,606	1,266
Trade creditors	31	4,787
Taxation	7,492	6,377
Other creditors	1,180	967
Accruals	4,562	3,280
Deferred Income	63,406	2,288
	--	
	<u>80,277</u>	<u>18,965</u>

### 10. STATUS

The company is limited by guarantee and does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding €1.

### 11. RESERVES

#### Restricted Buildings Funds

The Company held a charity fundraiser on 31st March 2017. The net funds raised after expenditure incurred was €20,221 as at 31st December 2019. This money is now held in a designated deposit account and is included in "Cash and Cash Equivalents" on the balance sheet. The purpose of the fundraising is to fund a new permanent base for the company's headquarters.

#### Restricted Performing Arts Funds

The Restricted Fund relates to income received to fund recruitment of students, formal education & training for the Performance Art School and also the recruitment of two staff positions. The Company received €40,000 in the year and incurred expenditure of €2,921, leaving a balance as at 31st December 2019 of €37,079.

### 12. CAPITAL COMMITMENTS

There were no capital commitments at the year ended 31 December 2019.

### 13. RELATED PARTY TRANSACTIONS

The Brothers of Charity Services Ireland - Galway Region established the Blue Teapot Theatre Company to benefit the community and advance education in the arts in the county of Galway as defined in the Arts Acts 1951, 1973 and 2003 through the development and operation of a Theatre Company to promote inclusion, personal and social development of individuals with learning disabilities.

Three employees of the Brothers of Charity Services Ireland - Galway Region are currently members of the Blue Teapot Theatre Company whose members currently total eight people. Two of these employees are directors of the Blue Teapot Theatre Company whose directors currently total six directors. One of these employees is company secretary to the Blue Teapot Theatre Company. Another Brother of Charity Services Ireland - Galway Region employee acts as the de-facto chief executive of the Blue Teapot Theatre Company.

### 14. POST-BALANCE SHEET EVENTS

Other than as described in the Principal Risks and Uncertainties in the Directors' report in relation to COVID-19, there were no significant events between the Balance Sheet date and the date of signing of the financial statements, affecting the company, which require adjustment to or disclosure in the financial statements.

for the financial year ended 31 December 2019

**15. DIRECTORS INTERESTS AND TRANSACTIONS**

None of the directors had a beneficial interest in any material contract to which the company was a party to during the year.

The directors act in a voluntary capacity. No remuneration is given for their services on that basis.

**16. APPROVAL OF FINANCIAL STATEMENTS**

The financial statements were approved and authorised for issue by the board of directors on 8 July 2020.



